



2023 HENDRICKS COUNTY RIB-FEST & BBQ

www.hendrickscountyribfest.com

Food Vendor Application

Saturday, June 24, 2023

Hendricks County 4-H Fairgrounds - 1900 E Main St, Danville, IN 46122

PLEASE TYPE OR PRINT CLEARLY

Vendor/Business Name: _____

Primary Contact Name: _____

Phone: _____ Fax: _____ E-mail: _____

Mailing Address: _____
Street City/State/Zip

Secondary Contact Name: _____

Phone: _____ Fax: _____ E-mail: _____

Have a generator? Please consider bringing it!

Applications and fees are due no later than **Friday, May 26, 2023**. Please make checks payable to **Avon Chamber of Commerce**. Food Vendor set-up is on Friday, June 23rd starting at 10am and must be set in place by 8pm. There will be no vehicle traffic allowed on the promenade on Saturday. The Hendricks County Health Department inspection will take place on Saturday morning before the event begins.

I have read this application for the 2023 Hendricks County Rib-Fest & BBQ and the accompanying information. I hereby agree that if my business is accepted for participation, I will abide by all rules, regulations and requirements. I understand that my failure to do so will result in disqualification for participation in the Rib-Fest. It is further understood that the booth fees are non-refundable even if my business drops out before the event or in the event of inclement weather.

Signature of Owner/Corporation Officer: _____ Date: _____

Printed Name: _____ Title: _____

Phone: _____ Fax: _____ E-mail: _____

Incomplete Applications will not be considered for participation in the Rib-Fest.

Mail application, W9 form and deposit to:

Avon Chamber of Commerce

8244 E. US Hwy 36, Suite 140

Avon, IN 46123



2023 HENDRICKS COUNTY RIB-FEST & BBQ

BOOTH SPACE REQUEST

☐ I am interested in participating in the 2023 Hendricks County Rib-Fest & BBQ as a competitor/vendor and would like to reserve one booth and have included my nonrefundable deposit of \$150.00. Fee includes electricity, up to 6 parking passes (1 for the vendor area and the rest for the vendor parking area) and menu signs to be posted at ticket stands and vendor booth. 30 amp and 50 amp at the pedestals plug will be available.

Waiver, Indemnification and Release of Liability

The undersigned applicant has read, understands and agrees to the rules, terms and conditions under which he/she will be allowed to participate in the 2023 Hendricks County Rib-Fest & BBQ to be held Saturday, June 24, 2023. In consideration for being allowed to participate in the festival, the undersigned agrees for his/her executors, administrators and assignees to forever release, discharge, indemnify and hold harmless the Avon Chamber of Commerce and its assigned agents, servants, employees and volunteers from all claims or courses of action which may hereafter exist by reason of any loss, damage to property and/or personal injury and/or death which may be sustained by the undersigned or his/her partners, employees and/or volunteers of the undersigned in consequence of being allowed to participate as a vendor in the 2023 Hendricks County Rib-Fest & BBQ. _____ (initial)

The undersigned further acknowledges that he/she shall inspect the facilities and/or property prior to usage and ensure that said facilities/property are neat, clean, safe, satisfactory for his/her use and purposes, and in a good state of repair, and that there are no problems with the facility and/or defects with the property posing threat of injury of any kind to any volunteers, employees, agents and/or guests of the undersigned. Should the undersigned find that the facilities and/or property contain any problems and/or defects, he/she shall notify a member of the Chamber staff immediately and shall not permit himself or any of his employees, volunteers, agents and/or guests to utilize said facilities or property until all problems and/or defects are remedied and/or eliminated.

Signature

Date

Printed Name

Title

Business or Company Name

Please Print Name That Should Appear on Final Check After the Event



2023 HENDRICKS COUNTY RIB-FEST & BBQ

Official Festival Rules

1. All vendors must have completed all forms, waivers, and possess current health and vendor licenses. Each vendor is also responsible for providing a certificate of insurance for the day of the event. This certificate should be returned to the chamber office no later than June 2, 2023. It is the responsibility of each individual vendor to ensure that his/her paperwork is in order.
2. All vendors must comply with all Hendricks County Health Department requirements and regulations. Should you have any questions regarding the department's requirements for proper hand-washing stations, refrigeration and food handling, you may contact the Hendricks County Health Department (317) 745-9217. All vendors who do not comply with Health Department requirements and regulations run the risk of being shut down by the Health Department the day of the event. No refunds will be given to vendors who are shut down by the Health Department for lack of compliance with Health Department regulations and requirements. If for some reason you do not receive approval to operate from the Health Department, you will not be able to remove your equipment until after the end of the event. The application for a temporary food establishment permit and instructions for temporary sites are available on the county website: <http://www.co.hendricks.in.us/>.
3. All vendors are invited and encouraged to participate in the celebrity rib judge contest which will be judged on their dry ribs and BBQ sauce. There will be no more than 6 judges and each vendor will provide in their own container a dry two-bone portion along with sauce on the side for each judge to participate.
4. All vendors must comply with State of Indiana Fire Marshal codes – see examples below:
 - a. Multiplug adapters, such as cube adapters, unfused plug strips or any other device not complying with NFPA 70 shall be prohibited.
 - b. Relocatable power taps shall be directly connected to a permanently installed receptacle.
 - c. Compressed gas containers, cylinders and tanks shall be secured to prevent falling caused by contact, vibration or seismic activity.
 - d. Class K portable fire extinguishers required when using deep fat fryers.
5. Attendees will purchase sheets of tickets from Chamber Ticket booths. **Food tickets will be in \$1.00 & \$5.00 denominations and vendors will need to be prepared to return "change (in tickets)" to guests. Please inform workers that if possible do not tear or fold tickets at the perforations.**
6. At the end of the day, the vendor **MUST** deliver the redeemed tickets to the on-site Chamber Office to a Chamber representative. The tickets will be placed in a sealed package to be counted on the next business day and checks will be issued to each vendor after that count. Vendors are invited to schedule a time to be present for the ticket count, but it is not required. There will be a split of 85% to the vendors and 15% to the Avon Chamber of Commerce.
7. The Food Vendor's booth must be open and staffed during all event hours. Late arrivals and early departures pose a safety hazard for festival guests – no vendors will be permitted to move vehicles, trailers or other large equipment during event hours or before the crowd has dispersed. If you sell out, you must remain on-site for the remainder of the event.
8. Vendors will **not** be allowed to sell soft drinks, water or desserts.
9. The competitions schedule for judging is as follows:

2:00 PM-3:00 PM –Judging of ribs & sauce

Tickets will be sold until 9:30 pm and the fireworks will begin at dark (approx 10:00pm)
10. Plaques will be awarded for "Best Ribs" and "Best Sauce". All decisions are final.
11. **Hendricks County Rib-Fest & BBQ vendors will be allowed to clean-up any time after 10:00pm and will be allowed to pack up and leave the park following the fireworks show. Arrival time instructions will be discussed at the Vendor meeting & sent out via email.**
12. Each vendor is responsible for proper disposal of trash, grease and other debris from their space. Do not dump ice on the grass. Please leave your area the way you found it - Thank you!

Request for Taxpayer Identification Number and Certification

► Go to www.irs.gov/FormW9 for instructions and the latest information.

Give Form to the
requester. Do not
send to the IRS.

Print or type.
See Specific Instructions on page 3.

1 Name (as shown on your income tax return). Name is required on this line; do not leave this line blank.	
2 Business name/disregarded entity name, if different from above	
3 Check appropriate box for federal tax classification of the person whose name is entered on line 1. Check only one of the following seven boxes. <input type="checkbox"/> Individual/sole proprietor or single-member LLC <input type="checkbox"/> Limited liability company. Enter the tax classification (C=C corporation, S=S corporation, P=Partnership) ► _____ Note: Check the appropriate box in the line above for the tax classification of the single-member owner. Do not check LLC if the LLC is classified as a single-member LLC that is disregarded from the owner unless the owner of the LLC is another LLC that is not disregarded from the owner for U.S. federal tax purposes. Otherwise, a single-member LLC that is disregarded from the owner should check the appropriate box for the tax classification of its owner. <input type="checkbox"/> Other (see instructions) ► _____	4 Exemptions (codes apply only to certain entities, not individuals; see instructions on page 3): Exempt payee code (if any) _____ Exemption from FATCA reporting code (if any) _____ <small>(Applies to accounts maintained outside the U.S.)</small>
5 Address (number, street, and apt. or suite no.) See instructions.	Requester's name and address (optional)
6 City, state, and ZIP code	
7 List account number(s) here (optional)	

Part I Taxpayer Identification Number (TIN)

Enter your TIN in the appropriate box. The TIN provided must match the name given on line 1 to avoid backup withholding. For individuals, this is generally your social security number (SSN). However, for a resident alien, sole proprietor, or disregarded entity, see the instructions for Part I, later. For other entities, it is your employer identification number (EIN). If you do not have a number, see *How to get a TIN*, later.

Note: If the account is in more than one name, see the instructions for line 1. Also see *What Name and Number To Give the Requester* for guidelines on whose number to enter.

Social security number										
				-				-		
or										
Employer identification number										
					-					

Part II Certification

Under penalties of perjury, I certify that:

- The number shown on this form is my correct taxpayer identification number (or I am waiting for a number to be issued to me); and
- I am not subject to backup withholding because: (a) I am exempt from backup withholding, or (b) I have not been notified by the Internal Revenue Service (IRS) that I am subject to backup withholding as a result of a failure to report all interest or dividends, or (c) the IRS has notified me that I am no longer subject to backup withholding; and
- I am a U.S. citizen or other U.S. person (defined below); and
- The FATCA code(s) entered on this form (if any) indicating that I am exempt from FATCA reporting is correct.

Certification instructions. You must cross out item 2 above if you have been notified by the IRS that you are currently subject to backup withholding because you have failed to report all interest and dividends on your tax return. For real estate transactions, item 2 does not apply. For mortgage interest paid, acquisition or abandonment of secured property, cancellation of debt, contributions to an individual retirement arrangement (IRA), and generally, payments other than interest and dividends, you are not required to sign the certification, but you must provide your correct TIN. See the instructions for Part II, later.

**Sign
Here**

Signature of
U.S. person ►

Date ►

General Instructions

Section references are to the Internal Revenue Code unless otherwise noted.

Future developments. For the latest information about developments related to Form W-9 and its instructions, such as legislation enacted after they were published, go to www.irs.gov/FormW9.

Purpose of Form

An individual or entity (Form W-9 requester) who is required to file an information return with the IRS must obtain your correct taxpayer identification number (TIN) which may be your social security number (SSN), individual taxpayer identification number (ITIN), adoption taxpayer identification number (ATIN), or employer identification number (EIN), to report on an information return the amount paid to you, or other amount reportable on an information return. Examples of information returns include, but are not limited to, the following.

- Form 1099-INT (interest earned or paid)

- Form 1099-DIV (dividends, including those from stocks or mutual funds)
 - Form 1099-MISC (various types of income, prizes, awards, or gross proceeds)
 - Form 1099-B (stock or mutual fund sales and certain other transactions by brokers)
 - Form 1099-S (proceeds from real estate transactions)
 - Form 1099-K (merchant card and third party network transactions)
 - Form 1098 (home mortgage interest), 1098-E (student loan interest), 1098-T (tuition)
 - Form 1099-C (canceled debt)
 - Form 1099-A (acquisition or abandonment of secured property)
- Use Form W-9 only if you are a U.S. person (including a resident alien), to provide your correct TIN.

If you do not return Form W-9 to the requester with a TIN, you might be subject to backup withholding. See What is backup withholding, later.